

**ALYSON POND HOA, INC.**  
**BOARD OF DIRECTORS MEETING**  
**September 19, 2012**

**7:00 PM – CLUBHOUSE**

**Meeting Minutes**

Homeowner Forum

**I. Call To Order - Designate Quorum**

Meeting was called to order by the President at 7:05pm.

Present:

Adam Gartenberg

Paul Martin

Rory McDermott

Nathan Scarlett

Jenipher Riddle-Wilson

Karsh Fourhman

Erica Penny

Matoka Snuggs

1 homeowner

**II. Approval of Prior Meeting Minutes**

Meeting minutes from the prior meeting were passed around and approved.

**III. Committee Reports**

**Architectural**

27 homeowners have been sent notices regarding lawn maintenance in the last 2 months. There was an issue with a landscaping project being done without prior architectural approval (a retaining wall).

**Facilities**

The pool is now closed for the season.

There was an issue with someone parking a trailer in the clubhouse parking lot overnight for several days. This has been resolved after talking with the owner. There was a short discussion over whether a sign is needed to discourage overnight parking in the clubhouse parking lot. It was agreed this was not needed.

The tennis courts have been repainted and look great. The replacement screenings still need to be ordered and installed. Adam will work this out with Matoka.

There are new barstools in the clubhouse and additional folding chairs. New floor cleaning supplies have been put in the cleaning closet.

**Social**

Kristen was not available to give a full report. There was a discussion about the need for more volunteers to help Kristen with planning/executing the social events. It was also discussed that there needs to be a way to avoid having to pay for expenses up front for social events, then waiting for reimbursement.

Everyone in attendance wanted to express their thanks to Kristen for the job well done this year on the social events. The mix of adult and family events is appreciated and enjoyed.

### III. Unfinished Business

The playground slide was supposed to be installed previous Monday, but was delayed due to weather.

Adam brought up the need to make use of matching grant money for community improvement projects. He suggested a shade structure for the playground would be a good use of this money. Matoka was asked to have the bathrooms cleaned with the mats pulled up.

### V. New Business

- Matoka presented quotes from Class-Act Maid Service and Environmental Control for the monthly cleaning of the clubhouse. Both were \$90. Class-Act is our current service provider. Matoka has spoken with them about the poor service quality in the past and received commitments to improve. Nathan will spot check the clubhouse after each monthly cleaning for the next few months.
- It was approved by motion to remove and replace the sections of raised sidewalk for the quoted price of \$2800.
- The proposed budget prepared by Matoka for 2013 was reviewed. The budget was approved.
- Two quote for painting the clubhouse interior and exterior, as well as the pumphouse and pergola were discussed. One of the quotes may have been missing part of the requested work. New quote will be requested by Matoka and send via email for approval.
- Submissions for Erica's newsletter need to be sent to Erica by 9/30.
- The recent emails about mosquito problems were discussed. There is no plan to spray or treat the pond or any common areas. We can ask for a report from the pond management company.
- The use of the clubhouse parking lot by resident teenagers for skateboarding was discussed. Someone recently left a large used steel frame bench in front of the clubhouse and it is being used by the skateboarders for doing tricks. The kids will be asked to remove the bench out of concern for safety.
- Matoka was asked to please request recycling bins from the city for the clubhouse.
- The date of the next board meeting will be Nov 14 (date change) at 7:00pm in the clubhouse.

### VI. Financial Report

The current balance of the all accounts was read out by the Treasurer.

### VII. Confirm Next Meeting Date – November 14

### VIII. Adjourn

Meeting was adjourned around 8:30pm.