

Alyson Pond HOA
Board of Directors Meeting Minutes
November 14, 2018
7:00pm at the Alyson Pond Clubhouse

Present: Adam Gartenberg (President), Jenipher Riddle-Wilson (Vice President), Matoka Snuggs (Charleston Management), Christopher Lawrence (At-Large), Nathan Scarlett (Secretary/Facilities), Elliot Case (Treasurer)

Not Present: Erica Penny (Secretary/Facilities), Celeste Reinholtz (Social)

Homeowners: No additional homeowners present

- I. The meeting was called to order at 7:00pm by Adam Gartenberg and a quorum was designated by the Board.
- II. Approval of Prior Minutes
 - The minutes of the September 2018 Meeting were approved as submitted.
- III. Homeowner's Forum
 - No additional homeowners were present.
- IV. Committee Reports
 - Architectural
 - Four architectural change requests this period (Tree/brush removal, building of shed, landscaping, and tree removal).
 - Two violations were noted (lawn concerns and storage shed)
 - Facilities
 - Roof and gutters have now been replaced on clubhouse and pumphouse buildings.
 - Beth is working on repairing damaged landscaping at the Litchford road entrance from vehicles going off the road.
 - Lights at the Litchford road entrance are not coming on at night. Matoka will send someone to fix.
 - Pergola has been painted.
 - Social
 - Celeste needs a date for the holiday party. Halloween party was fun!
- V. Unfinished Business
 - Tennis Court Lights
 - Tennis court lights shut off after 5 or 10 minutes. Problem was determined to be with the ballasts.
 - Best quote (of two quotes) for replacing ballasts and bulbs was \$5,700.
 - Best quote (of two quotes) for replacing lights with LED was \$13,000.
 - Motion was made and approved to replace bulbs and ballasts for \$5,700
- VI. New Business
 - Holiday Decorations
 - Nathan will pull out the boxes of decorations and put up exterior wreaths at entrance and clubhouse.
 - Boxes will be left in the clubhouse for Jenipher to put up interior decorations.
- VII. Financial Report
 - Elliot reviewed the following account balances.
 - Balances below are for Oct 2018
 - Checking \$18,972
 - Reserve \$32,661
 - A/R \$2,686
 - As of Oct 31, two owners still owe a partial portion of 2nd half of 2018 dues and two additional owners have liens.

VIII. Adjourn

The meeting was adjourned around 8:00pm.
The next meeting will be January 16, 2019.